

HACSA T.S.A.

HACSA MEMORANDUM

TO: HACSA Board of Commissioners

FROM: Dorothy Cummings, Acting Deputy Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract #09-C-0048 for Laurelwood Maintenance Shop and Site Improvements.

AGENDA DATE: July 22, 2009

I. MOTION :

IT IS MOVED THAT MEILI CONSTRUCTION CO., INC. BE AWARDED A CONTRACT #09-C-0048 FOR LAURELWOOD MAINTENANCE SHOP AND SITE IMPROVEMENTS AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for Laurelwood Maintenance Shop and Site Improvements, located in Florence, Oregon .

III. DISCUSSION

A. Background:

The Agency is planning to accomplish the building of a maintenance shop and site improvements in Florence, Oregon. The site improvements include a new playground. This project is the twelfth phase of modernization of the Agency-owned Laurelwood Homes, Florence, Oregon.

The work includes, but is not limited to: excavation, grading, concrete work, rough framing, finish carpentry, rigid and batt insulation, metal flashings, asphalt shingle roofing, aluminum gutters, fiberglass exterior and interior doors, garage doors, plumbing and fixtures, exhaust system, electrical systems and lighting, fire alarm, fencing, playground surface, landscaping.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work.. Four bids were obtained, and the lowest bidder is responsive and responsible and they have reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the lowest bid has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to Meili Construction Co., Inc.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by July 27, 2009 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

**IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON**

ORDER NO.

)IN THE MATTER OF ACCEPTING A
)BID AND AWARDING CONTRACT
)#09-C-0048 FOR LAURELWOOD
)MAINTENANCE SHOP AND SITE
)IMPROVEMENTS

WHEREAS, at a duly publicized time and place on July 14, 2009, Brian Shafer of the Housing and Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #09-C-0048 for Laurelwood Maintenance Shop and Site Improvements.

WHEREAS, funds are available to finance the project, and the Acting Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that Meili Construction Co., Inc. be awarded the contract for Laurelwood Maintenance Shop and Site Improvements, and that the agreement be executed by the Acting Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract with payment and performance securities and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2009

Chairperson
HACSA Board of Commissioners

IN THE MATTER OF ACCEPTING A BID AND AWARDING CONTRACT #09-C-0048 FOR LAURELWOOD MAINTENANCE SHOP AND SITE IMPROVEMENTS.

BID RECAP SHEET

Contract #09-C-0048

Laurelwood Maintenance Shop and Site Improvements

AWARDING A CONTRACT FOR THE LAURELWOOD MAINTENANCE SHOP
AND SITE IMPROVEMENTS OWNED BY THE HOUSING AND COMMUNITY
SERVICES AGENCY OF LANE COUNTY

<u>CONTRACTOR</u>	<u>BID</u>	<u>RANK</u>
BCI (Bineham Construction, Inc.) Eugene, OR	\$222,200.00	#2
Meili Construction Co., Inc. Eugene, OR	\$216,970.00	#1
Lee Construction Company Eugene, OR	\$243,700.00	#3
Whitewater Construction, Inc Eugene, OR	\$256,600.00	#4

This is a true and accurate account of the bid opening results
for this project on July 16, 2009.



Brian Shafer, Contract Administrator